



ROAD TRANSPORT POLICY

In line with the **Khayah Safety, Health and Environment Policy**, **Khayah Cement** commits to eliminating driving and road transport related injuries and fatalities. This policy establishes a common and systematic approach to eliminate, minimize or prevent the risk of incidents arising from occupational road transport activities.

1. Journey Management And Planning

- In order to control and eliminate hazards and risks associated with Transport and Road use, route risk assessments shall be conducted and journey plans developed and communicated to all Khayah and Contracted Drivers.
- Night deliveries to customers shall be avoided and a risk assessment performed to determine whether or not it is appropriate to deliver at night where it is deemed extremely necessary. In-Vehicle Monitoring System (iVMS) will be used to monitor and generate data that will be analysed, reviewed and fed back to drivers and transporter as a means of coaching for skills improvement; for recognising safe behaviour and application of consequence management.

2. Load Management

- Loads carried by vehicles shall be safely secured and within the maximum permissible gross weight limits specified by the vehicle manufacturer for both rigid, tractor, trailer units, or within the national legal limit where more restrictive. Additional unauthorised loads such as additional fuel tanks, storing material between the horse and trailer or any other commodity are prohibited.

3. Vehicle Management

- Khayah Management is responsible for ensuring that the appropriate vehicle is selected, with the appropriate safety equipment is selected for the task, taking into account type and weight of load, road environment and the journey hazard risk assessment.
- A system of pre-start checks to be carried out by the designated vehicle driver shall be in place. The checks are to be carried out at least daily and must be supported by documented records.

4. Driver Management

- Management shall implement a process to ensure that all drivers, Khayah or Contractor, are regularly and appropriately licensed, qualified and medically fit to operate the vehicles they are required to drive in the jurisdiction in which they operate. This shall include periodic reviews of licenses, undertaking of medical assessments and Defensive Driver Training theory and in-cab assessments as per Company Guidelines and Standards.
- Management shall implement a process to ensure that drivers do not operate a vehicle whilst under the influence of alcohol, drugs or any other substance or medication that could impair their ability to operate a vehicle safely.

5. Contractor Management

- Khayah employs contractors who have been assessed as being suitable to provide loads/goods transport services
- The companies need to be selected according to the principles of Khayah Contractor Safety Management (CSM) to ensure that transport service providers have appropriate terms & conditions in place including a management system for Safety, Health and Environment.
- Khayah shall conduct periodical audits to verify contractor compliance with the above.

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Chief Executive Officer

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